

## Information

### on the transfers in the Budget of the Agency for Support for BEREC (BEREC Office) carried out by the Director in 2024

#### 1 Overview

Article 26 (1) of Decision MB/2019/13 on the financial regulation applicable to the BEREC Office (hereinafter referred to as the 'BEREC Office Financial Regulation') stipulates that the Director may transfer appropriations:

- (a) From one title to another up to a maximum of 10% of the appropriations for the financial year shown on the line from which the transfer is made;
- (b) From one chapter to another and within each chapter without limit.

In 2024, a total of four budgetary transfers were executed by the BEREC Office Director. During the period January - October 2024, the Director executed two transfers, on which information was presented during the 61st BEREC Office Management Board meeting on 6 December 2024 in the document MB (24) 93<sup>1</sup>.

In the period from October to December 2024, the Director of the BEREC Office executed another two budgetary transfers on which information are presented hereby:

- On 29 November 2024, Transfer **No 3/2024** within Title 1, within and from Title 2 to Title 3, and within Title 3;
- On 18 December 2024, Transfer **No 4/2024** from Title 1 to Title 2, within Title 2; and from/within Title 3.

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<sup>1</sup> [MB \(24\) 93 Information on the transfers in the Budget of the Agency for Support for BEREC \(BEREC Office\) carried out by the Director during period January – October 2024](#)

## 2 Information on the transfers

### 2.1 Transfer No 3/2024 of 29 November 2024

BL	Budget Item Description	2024 voted budget C1	Transfer No. 3 - November 2024	Budget with transfers
	<b>Budget</b>	<b>7,851,210.71</b>	<b>0.00</b>	<b>7,851,210.71</b>
<b>1</b>	<b>STAFF EXPENDITURE</b>	<b>4,799,633.60</b>	<b>0.00</b>	<b>4,850,833.60</b>
1 1 0 0	Temporary agents' salaries, allowances and social security contributions	2,283,472.00	-24,241.97	2,107,242.03
1 1 1 1	Contract staff and Seconded National Experts	1,944,600.00	636.69	1,945,236.69
1 2 0 0	Recruitment expenses	10,000.00	-190.97	1,809.03
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	80,000.00	14,023.71	94,023.71
1 4 0 0	Medical expenditure	15,000.00	-2,089.00	4,111.00
1 5 0 0	Training	56,000.00	-1,912.62	60,587.38
1 6 0 0	External services	400,561.60	9,873.66	620,923.26
1 7 0 0	Representation, receptions and events, and miscellaneous staff expenses	10,000.00	3,900.50	16,900.50
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>	<b>1,753,932.62</b>	<b>-37,922.54</b>	<b>1,702,510.08</b>
2 0 0 0	Rent of building and associated costs	286,441.60	-28,170.30	223,771.30
2 1 0 0	Information and communication technology and security	1,170,544.00	-5,311.67	1,165,232.33
2 2 0 0	Movable property and logistic services	37,300.00	13,416.36	40,716.36
2 3 0 0	Legal and other operating services	231,647.02	-20,883.93	241,763.09
2 4 0 0	Non-operational media and public relations	26,000.00	3,840.19	29,840.19
2 5 0 0	Non-operational meetings	2,000.00	-813.19	1,186.81
<b>3</b>	<b>OPERATIONAL EXPENDITURE</b>	<b>1,297,644.49</b>	<b>37,922.54</b>	<b>1,297,867.03</b>
3 0 0 1	BEREC Programme Management Support	838,895.19	-38,246.05	800,649.14
3 1 0 1	Operation and strategic support to BEREC	458,749.30	76,168.59	497,217.89

The budgetary transfer 3/2024 was proposed in order to allocate the remaining funds on budget lines, following the completion of all planned expenditure items, and to address the final projects planned to be financed from the 2024 budget.

### 2.2 Transfer No 4/2024 of 18 December 2024

BL	Budget Item Description	2024 voted budget C1 + Amend 1/2024	Transfer No. 4 - December 2024	Budget with transfers
	<b>Budget</b>	<b>7,932,804.71</b>	<b>0.00</b>	<b>7,932,804.71</b>

BL	Budget Item Description	2024 voted budget C1 + Amend 1/2024	Transfer No. 4 - December 2024	Budget with transfers
<b>1</b>	<b>STAFF EXPENDITURE</b>	<b>4,881,227.60</b>	<b>-1,317.20</b>	<b>4,931,110.40</b>
1 1 0 0	Temporary agents' salaries, allowances and social security contributions	2,283,472.00		2,107,242.03
1 1 1 1	Contract staff and Seconded National Experts	1,944,600.00	-1.48	1,945,235.21
1 2 0 0	Recruitment expenses	10,000.00		1,809.03
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	80,000.00		94,023.71
1 4 0 0	Medical expenditure	15,000.00		4,111.00
1 5 0 0	Training	56,000.00		60,587.38
1 6 0 0	External services	482,155.60	-5.22	702,512.04
1 7 0 0	Representation, receptions and events, and miscellaneous staff expenses	10,000.00	-1,310.50	15,590.00
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>	<b>1,753,932.62</b>	<b>2,503.79</b>	<b>1,705,013.87</b>
2 0 0 0	Rent of building and associated costs	286,441.60	-2,401.55	221,369.75
2 1 0 0	Information and communication technology and security	1,170,544.00	4,938.29	1,170,170.62
2 2 0 0	Movable property and logistic services	37,300.00	-31.23	40,685.13
2 3 0 0	Legal and other operating services	231,647.02		241,763.09
2 4 0 0	Non-operational media and public relations	26,000.00	-1.72	29,838.47
2 5 0 0	Non-operational meetings	2,000.00		1,186.81
<b>3</b>	<b>OPERATIONAL EXPENDITURE</b>	<b>1,297,644.49</b>	<b>-1,186.59</b>	<b>1,296,680.44</b>
3 0 0 1	BEREC Programme Management Support	838,895.19	9,512.94	810,162.08
3 1 0 1	Operation and strategic support to BEREC	458,749.30	-10,699.53	486,518.36

The final budgetary transfer of 2024 was carried out to clear any small remaining balances across various budget lines after the completion of all 2024 projects. These leftover amounts were moved into Title 3 BL 3001 to cover the participation of NRA expert in the meeting scheduled for early 2025, as well as the last ICT purchase of the server hard drives, which are required to be purchased still in 2024 to ensure timely delivery.

**3 BERC Office Budget transfers 2024 – overview**

BL	Budget Item Description	2024 voted budget C1 + Amend 1/2024	Comm.Credits Avail. as at 17.12.2024	Transfer No. 1 - August 2024	Transfer No. 2 - September 2024	Transfer No. 3 - November 2024	Transfer No. 4 - December 2024	Budget with transfers
	<b>Budget</b>	<b>7,932,804.71</b>	<b>69,957.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,932,804.71</b>
<b>1</b>	<b>STAFF EXPENDITURE</b>	<b>4,881,227.60</b>	<b>1,317.20</b>	<b>44,700.00</b>	<b>6,500.00</b>	<b>0.00</b>	<b>-1,317.20</b>	<b>4,931,110.40</b>
1 1 0 0	Temporary agents' salaries, allowances and social security contributions	2,283,472.00	0.00	-151,988.00		-24,241.97		2,107,242.03
1 1 1 1	Contract staff and Seconded National Experts	1,944,600.00	1.48			636.69	-1.48	1,945,235.21
1 2 0 0	Recruitment expenses	10,000.00	0.00	-8,000.00		-190.97		1,809.03
1 3 0 0	Mission expenses, duty travel expenses and other ancillary expenditure	80,000.00	0.00			14,023.71		94,023.71
1 4 0 0	Medical expenditure	15,000.00	0.00	-8,800.00		-2,089.00		4,111.00
1 5 0 0	Training	56,000.00	0.00		6,500.00	-1,912.62		60,587.38
1 6 0 0	External services	482,155.60	5.22	210,488.00		9,873.66	-5.22	702,512.04
1 7 0 0	Representation, receptions and events, and miscellaneous staff expenses	10,000.00	1,310.50	3,000.00		3,900.50	-1,310.50	15,590.00
<b>2</b>	<b>BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE</b>	<b>1,753,932.62</b>	<b>14,148.84</b>	<b>-7,000.00</b>	<b>-6,500.00</b>	<b>-37,922.54</b>	<b>2,503.79</b>	<b>1,705,013.87</b>
2 0 0 0	Rent of building and associated costs	286,441.60	2,401.55	-28,000.00	-6,500.00	-28,170.30	-2,401.55	221,369.75
2 1 0 0	Information and communication technology and security	1,170,544.00	11,714.34			-5,311.67	4,938.29	1,170,170.62

BL	Budget Item Description	2024 voted budget C1 + Amend 1/2024	Comm.Credits Avail. as at 17.12.2024	Transfer No. 1 - August 2024	Transfer No. 2 - September 2024	Transfer No. 3 - November 2024	Transfer No. 4 - December 2024	Budget with transfers
2 2 0 0	Movable property and logistic services	37,300.00	31.23	-10,000.00		13,416.36	-31.23	40,685.13
2 3 0 0	Legal and other operating services	231,647.02	0.00	31,000.00		-20,883.93		241,763.09
2 4 0 0	Non-operational media and public relations	26,000.00	1.72			3,840.19	-1.72	29,838.47
2 5 0 0	Non-operational meetings	2,000.00	0.00			-813.19		1,186.81
<b>3</b>	<b>OPERATIONAL EXPENDITURE</b>	<b>1,297,644.49</b>	<b>54,491.91</b>	<b>-37,700.00</b>	<b>0.00</b>	<b>37,922.54</b>	<b>-1,186.59</b>	<b>1,296,680.44</b>
3 0 0 1	BEREC Programme Management Support	838,895.19	0.00			-38,246.05	9,512.94	810,162.08
3 1 0 1	Operation and strategic support to BEREC	458,749.30	54,491.91	-37,700.00		76,168.59	-10,699.53	486,518.36

The current information is brought to the attention of the BEREC Office Advisory Group (BAG) and Management Board in compliance with the provisions of the Article 26 (1) according to which the Director shall inform the Management Board as soon as possible of all transfers made.

For transparency reasons, this information shall be published on the Agency's website.

Riga, 31 January 2025

(e-signed)

**Verena WEBER**

Director