

Draft Agenda
for the 61st Management Board (MB) Hybrid Meeting in 2024
6 December 2024

6 December 2024 (Friday)

1. Opening of the meeting and adoption of the agenda

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| Document(s) | MB (24) 89 Draft MB Agenda |
| Introduction by | MB Chairperson (HAKOM) |
| Action requested | To agree on the agenda and identify any points to be raised under “Any other business” (AOB). |

2. Recent activities of the BEREC Office Advisory Group (BAG)

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| Document(s) | <p><u>For information:</u></p> <p>MB (24) 90 Conclusions of the 4th BAG meeting</p> <p>MB (24) 91 ECA Annual report of EU agencies for the 2023 financial year</p> <p>MB (24) 92 Final 2025–2027 IAS Strategic Internal Audit Plan for the Agency for Support for the Body of European Regulators for Electronic Communications (BEREC Office)</p> <p>MB (24) 93 Information on the transfers by the BEREC Office Director in the BEREC Office Budget 2024 in the period January - October 2024</p> <p>MB (24) 94 Note to the BEREC Office Management Board on the Single Programming Document (SPD) of the BEREC Office for the period 2025–2027: main considerations towards the final SPD</p> <p>MB (24) 95 Draft Schedule for the work of BAG 2025</p> <p>MB (24) 96 Draft BAG Composition 2025</p> <p>MB (24) 97 Draft memo on the adoption of EU Agencies Network Charter for BEREC Office</p> <p>MB (24) 97b EU Agencies Network Charter on the reduction of greenhouse gas emissions and responsible environmental management</p> |
| Introduction by | BAG Chair (BNetZA) BEREC Office Director |
| Action requested | To take note of the information. To authorise the BEREC Office Director to sign the EU Agencies Network Charter on the reduction of greenhouse gas emissions and responsible environmental management. |

3. Amendment to the BEREC Office Budget 2024 and Single Programming Document (SPD) 2024-2026

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| Document(s) | MB (24) 100 Draft Decision of the BEREC Office Management Board (MB) on the adoption of Amendment No 1 to the BEREC Office Budget and Establishment Plan for 2024 and to the Single Programming Document (SPD) of the BEREC Office for the period 2024 – 2026. MB (24) 101 Amendment No 1 to the BEREC Office SPD for 2024-2026 MB (24) 102 Amendment No 1 to the BEREC Office Budget and Establishment Plan for 2024 |
| Introduction by | BEREC Office Director |
| Action requested | To approve the documents for publication and implementation. |

4. Communications ENG

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| Document(s) | MB (24) 98 Draft BEREC Communications Plan 2025 MB (24) 99 Draft Message House 2025 |
| Introduction by | Communications ENG Co-Chairs (AGCOM/ANCOM) |
| Action requested | To approve the documents for internal use. |

5. AOB

Information on the 62nd MB ordinary meeting (14 March 2025, virtual)

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| Document(s) | No documents |
| Introduction by | MB Chairperson (HAKOM) |
| Action requested | To take note of the information. |