

Procurement Plan 2024 of the Agency for Support for BEREC (BEREC Office) v.3.0

| No | Ref. to 2024 AWP ¹ | Budget line | Subject / Scope | Type of procedure | Type of contract | Budget estimated for the whole contract duration (EUR) | Budget 2024 (EUR) | Contract duration (years) | Estimated launch date by the BEREC Office | Target contract signature |
|-----|-------------------------------|-------------|--|-------------------|------------------|--|-------------------|---------------------------|---|---------------------------|
| 1. | 2.4.2 ² | 3001.2 | Hosting and maintenance services for the IS Portal ³ | VLVP | FWC | 8 000 | 2000 | 4 | Q1 2024 | Q1 2024 |
| 2. | 2.3.2. ⁴ | 2100 | Purchase of AVC Equipment in Brussels ⁵ | VLVP | DC | 15 000 | 15 000 | 0.5 | Q1 2024 | Q2 2024 |
| 3. | 2.4 | 3001 | Acquisition of historical datasets for calculation of parameters underlying WACC | VLVP | DC | 15 000 | 5000 | 3 | Q1 2024 | Q1 2024 |
| 4. | 2.4 | 3001 | Purchase of the study: "Europe Content Delivery Network Market - Competition Forecast and Opportunities, 2028" | VLVP | DC | 5400 | 5400 | 1 | Q1 2024 | Q1 2024 |
| 5. | 2.4 | 3001 | Subscription to Statistical software (STATA) | VLVP | DC | 3100 | 3100 | 3 | Q1 2024 | Q1 2024 |
| 6. | 2.4 | 3001 | Development and elaboration of the NRAs independence assessment tool | VLVP | DC | 10 000 | 10 000 | 1 | Q1 2024 | Q1 2024 |
| 7. | 2.2 | 3101 | Organisation of the 2 nd CN meeting | RoC | SC | 30 000 | 30 000 | 0,5 | Q1 2024 | Q2 2024 |
| 8. | 2.6.1 | 2300 | Audit and Control services (1 st and 2 nd year) ⁶ | RoC | SC | 28 000 | 17 000 | 2 | Q2 2024 | - |
| 9. | 2.3 | 3101.2 | ICT services ⁷ | OP | FWC | 1 400000 | 10 000 | 4 | Q2 2024 | - |
| 10. | 2.2 | 3101 | Organisation of the 59 th Ordinary meetings | RoC | SC | 45 000 | 45 000 | 0,5 | Q2 2024 | Q2 2024 |
| 11. | 2.9.3. | 2000 | Provision of parking places ⁸ | OP | FWC | 100 000 | 20 000 | 4 | Q2 2024 | - |
| 12. | 2.6.1 | 2300 | Audit and Control services (for 2 years) ⁹ | RoC | SC | 35 000 | 21 000 | 2 | Q2 2024 | Q2/Q3 2024 |
| 13. | 2.2 | 3101 | Organisation of the 4 th CN meeting | RoC | SC | 30 000 | 30 000 | 0,5 | Q2 2024 | Q3 2024 |

¹ See Section III – Annual Work Programme (AWP) 2024 - of the adopted Single Programming Document of the Agency for Support for BEREC ('BEREC Office') for 2024-2026, MB (23) 102: <https://www.berec.europa.eu/en/document-categories/berec-office/berec-office-work-programmes/single-programming-document-of-the-agency-for-support-for-berec-berec-office-for-the-period-2024-2026>

² See Section III – Annual Work Programme (AWP) 2023 of the amended Single Programming Document of the Agency for Support for BEREC (BEREC Office) for the period 2023-2025, MB (23) 54, <https://berec.europa.eu/en/document-categories/berec-office/berec-office-work-programmes/amendment-no-1-to-the-single-programming-document-of-the-agency-for-support-for-berec-berec-office-for-the-period-2023-2025>

³ Initially included in the Procurement Plan 2023, launched and implemented in 2024.

⁴ See Section III – Annual Work Programme (AWP) 2023 of the amended Single Programming Document of the Agency for Support for BEREC (BEREC Office) for the period 2023-2025, MB (23) 54, <https://berec.europa.eu/en/document-categories/berec-office/berec-office-work-programmes/amendment-no-1-to-the-single-programming-document-of-the-agency-for-support-for-berec-berec-office-for-the-period-2023-2025>

⁵ Initially included in the Procurement Plan 2023, launched and implemented in 2024.

⁶ The procurement procedure has been cancelled.

⁷ The procurement procedure has been cancelled.

⁸ The procurement procedure has been cancelled.

⁹ Due to the cancelled procurement procedure (see item 8), the procurement was re-launched for the same subject.

| No | Ref. to 2024 AWP ¹ | Budget line | Subject / Scope | Type of procedure | Type of contract | Budget estimated for the whole contract duration (EUR) | Budget 2024 (EUR) | Contract duration (years) | Estimated launch date by the BEREC Office | Target contract signature |
|-----|-------------------------------|-------------|--|-------------------|------------------|--|-------------------|---------------------------|---|---------------------------|
| 14. | 2.2 | 3101 | Organisation of the 61 st Plenary meetings | RoC | SC | 30 000 | 30 000 | 0,5 | Q2/Q3 2024 | Q3 2024 |
| 15. | 2.6 | 3100 | Organisation of the 13 th BEREC Stakeholder Forum | RoC | SC | 180 000 | 50 000 | 0,5 | Q3 2024 | Q3 2024 |
| 16. | 2.9.3. | 2200 | Maintenance of indoor plants | LVP | DC | 35 000 | 10 000 | 4 | Q3 2024 | Q4 2024 |
| 17. | 2.9.3. | 2000 | Provision of parking places ¹⁰ | NP | FWC | 100 000 | 20 000 | 4 | Q3 2024 | Q4 2024 |
| 18. | 2.8 | 1700 | Year-End event for the BEREC Office staff | RoC | SC | 15 000 | 15 000 | 0,5 | Q3 2024 | Q4 2024 |
| 19. | 2.3 | 3101.2 | ICT support services ¹¹ | OP | FWC | 710 000 | 0 | 4 | Q4 2024 | Q1 2025 |
| 20. | 2.2 | 3101 | Organisation of the Mini Board Study Trip 2025 | RoC | SC | 25 000 | 25 000 | 0,5 | Q4 2024 | Q4 2024 |
| 21. | 2.2 | 3101 | Organisation of 4-lateral summit 2025 | RoC | SC | 30 000 | 30 000 | 0,5 | Q4 2024 | Q1 2025 |
| 22. | 2.3 | 2100 | Provision of mobile telephony services | OP | FWC | 150 000 | 0 | 4 | Q4 2024 | Q2 2025 |
| 23. | 2.2 | 3101 | Organisation of the 2 nd CN meeting in 2025 (Iceland) | RoC | SC | 30 000 | 30 000 | 0,5 | Q4 2024 | Q1 2025 |

Legend:

I. Type of procedure

- a. Procedures for the establishment of middle, low and very low value contracts awarded by negotiated procedure in accordance with the arrangements on negotiation set out in Article 164(4) of the Financial Regulation and in point 6.5 of Annex I:
 - i. VLVP – very low value negotiated procedure with at least 1 candidate for award of contracts of a value not exceeding EUR 15 000
 - ii. LVP – low value negotiated procedure with at least 3 candidates used for the award of contracts of a value exceeding EUR 15 000 and up to EUR 60 000
 - iii. MVP – middle value negotiated procedure with at least 5 candidates used for the award of contracts of a value exceeding EUR 60 000 and below the thresholds referred to in Article 175(1) of the Financial Regulation:
- b. Procedure for the establishment of contract above the thresholds referred to in Article 175(1) of the Financial Regulation

OP – open tendering procedure following the publication of a contract notice in the Official Journal of the European Union

CP – competitive procedure
- c. Procedure for establishment of specific contracts under framework contracts following reopening of competition:

RoC - reopening of competition

¹⁰ Due to the cancelled procurement procedure (see item 11), the procurement will be re-launched for the same subject.

¹¹ Due to the cancelled procurement procedure (see item 9), the procurement will be re-launched for Lot 1 (ICT support services). Lot 2 will be re-assessed and launched next year.

- d. For specific types of purchases falling outside the scope of Directive 2014/24/EU or in the clearly defined exceptional circumstances set out in Annex I to the Financial Regulation:
NP - negotiated procedure without prior publication of a contract notice

II. Type of contracts

- DC – direct contract
- FWC – framework contract
- SC – specific contract