

## Draft Agenda for the 45<sup>th</sup> Management Board (MB) virtual Meeting in 2020

### 1 Opening of the meeting and adoption of the agenda

<b>Document(s)</b>	MB (20) 77 Draft MB Agenda
<b>Introduction by</b>	MB Chairperson (PTS)
<b>Action requested</b>	To agree on the agenda and identify any points to be raised under “Any other business” (AOB).

### 2 BEREC Communications activities

<b>Document(s)</b>	MB (20) 78 Draft BEREC Communications Plan 2021
<b>Introduction by</b>	Communications ENG Co-Chairs (MCA/ComReg)
<b>Action requested</b>	To discuss and to approve for internal use.

### 3 Recent activities of the BEREC Office Advisory Group (BAG)

<b>Document(s)</b>	MB (20) 79 Conclusions of the 4 <sup>th</sup> BAG meeting MB (20) 80 Final ABM Deliverables MB (20) 81 Transfers by the Director of the BEREC Office in the BEREC Office Budget in the period July – September MB (20) 82 ECA Report 2020 MB (20) 83 Final Strategic Internal Audit Plan MB (20) 84 Order of the EDPS pursuant to Article 58(1)(a) of Regulation (EU) 2018/1725 to provide information MB (20) 85 Explanatory Note of the EDPS letter requesting information to the BEREC Office on personal data transfers to third countries and international organisations
<b>Introduction by</b>	BAG Chair (BNetzA) BEREC Office Director
<b>Action requested</b>	To take note of the information.

### 4 Draft MB Decision on the designation of two Reporting Officers to appraise the Director of the BEREC Office

<b>Document(s)</b>	MB (20) 86 Draft MB Decision on the designation of two Reporting Officers to appraise the Director of the BEREC Office
<b>Introduction by</b>	BAG Chair (BNetzA)

<b>Action requested</b>	To discuss and to approve for publication.
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## **5 Single programming document (SPD) 2021-2023**

<b>Document(s)</b>	MB (20) 87 Single Programming Document of the Activities of the Agency for Support for BEREC ('BEREC Office') for the period 2021-2023
<b>Introduction by</b>	BEREC Office Director/ Head of Programme Management of the BEREC Office
<b>Action requested</b>	To discuss and agree to adopt the document via e-voting procedure.

## **6 Headquarters agreement of the BEREC Office**

<b>Document(s)</b>	MB (20) 88 Note on the Joint Project with the Latvian Government for Headquarters agreement between the Government of Latvia and the BEREC Office
<b>Introduction by</b>	BEREC Office Director
<b>Action requested</b>	To discuss and to take note of the information and to agree on the use of the e-voting procedure on the adoption of the draft HQA.

## **7 AOB**

### **7.1 Information on the 46<sup>th</sup> MB ordinary meetings (11-12 March 2021, virtual meeting)**

<b>Document(s)</b>	No documents
<b>Introduction by</b>	MB Chairperson (PTS)
<b>Action requested</b>	To take note of the information.