DECISION

by the Management Committee of the Office of the Body of European Regulators for Electronic Communications (BEREC Office) on the Public Register of the BEREC Office Documents

The Management Committee of the BEREC Office,


Having regards to Articles 18 and 22 of Regulation (EC) No 1211/2009 of the European Parliament and of the Council of 25 November 2009 establishing BEREC and the Office¹,


Having regards to the Decision by the Management Committee of the BEREC Office concerning the transparency and access to documents at the BEREC Office of 27 May 2010³ and in particular Articles 7 and 8 thereof;

Whereas, to make citizens' rights effective, each Institution and European Body shall provide public access to a register of documents in electronic form;

Whereas, references to documents shall be registered in the register without delay, with a reference number for each document;

Has adopted the following Decision:

Article 1

Public Register of BEREC Office documents

1). The public register of the BEREC documents (hereinafter referred to as ‘the Register’) established in compliance with the Decision № BoR (11) 37 by the Board of Regulators of BEREC on the Establishment of a Public Register of the BEREC Documents, shall be used for registering the documents of the BEREC Office and in particular of the Management Committee in compliance with Decision № MC (10) 28 by the Management Committee of the BEREC Office concerning the transparency and access to documents at the BEREC Office of 27 May 2010.  

2). The documents of the BEREC Office Management Committee shall be entered in a special section in the BEREC Register entitled “BEREC Office”.

¹ Official Journal L 337, 18/12/2009 P. 0001 - 0010
² Official Journal L 145, 31/05/2001 P. 0043 - 0048
³ MC (10) 28
Article 2
Principles and Rules Governing the Register

All principles and rules governing the Register of the BEREC documents shall apply mutatis mutandis to the Section dedicated to the BEREC Office documents.

Article 3
Structure of the Register Section dedicated to BEREC Office Documents

1). The Register Section dedicated to BEREC Office documents shall have the following structure:

a) Brochures;

b) Press Releases (issued by the Management Committee and the Office);

c) Office Annual Work Programmes;

d) Office Annual Activity Report;

e) Budget of the Office:
   - Annual Budget of the Office;
   - Report on the Budgetary and Financial Management;
   - Final Accounts;

f) Decisions of the Management Committee;

g) Public Procurement;

h) Publication of Notices;

i) Management Committee Meetings:
   - Agendas;
   - Meeting Conclusions;

j) Rules of Procedure;

k) Declarations of interests and commitment;

l) Others.
Article 5

Entry into Force and Implementation

1). The current Decision shall enter into force on the day of its adoption.

2). The Administrative Manager shall be responsible for undertaking all measures necessary to implement the current Decision.

Done at Barcelona, on 30 September 2011.

For the Management Committee

Chris FONTEIJN
BEREC Chair for 2011