

44th Ordinary Plenary Meeting of the BEREC Office Management Board (MB)

Hosted virtually

Conclusions

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Director-General

Swedish Post and Telecom Authority (PTS)

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Annex I – List of documents

Main Results of the 44th BEREC Office MB Meeting

The BEREC Office Management Board held its 44th Ordinary Plenary Meeting virtually on 2 October 2020.

During the Meeting, the MB discussed and/or approved the following documents:

1. Documents approved as 'A' items:

For information:

- MB (20) 59 BEREC Office interim consolidated report (January-June 2020)
- MB (20) 60 Progress Report on the status of the joint project with the Government of Latvia for a Headquarters agreement
- MB (20) 61 Draft Headquarters agreement between the Government of Latvia and the BEREC Office

2. Documents approved for internal use:

- MB (20) 63 Draft scoping document on the external study on BEREC/BEREC Office sustainability "Identifying the areas of intervention of the regulation in which NRAs could consider acting as a priority to maximise their positive contribution on the environment
- MB (20) 64 Draft scoping document on developing BEREC's basic knowledge about the different aspects of sustainability in the digital sector

3. Documents submitted for information:

- MB (20) 62 Conclusions of the 3rd BAG meeting

4. Other topics discussed:

The Management Board of the BEREC Office was updated on the recent activities of the BAG and on the progress of negotiations on the new BEREC Office Headquarters Agreement as well as the impact of the COVID-19 crisis on the BEREC Office budget.

4. Next Meeting

The next Ordinary Plenary Meeting of the MB will take place on **10-11 December 2020**, and will be virtual.

Introduction and participation

The BEREC Office MB held its 44th Ordinary Plenary Meeting virtually on 2 October 2020.

The Meeting was attended by the Heads and/or high-level representatives of the National Regulatory Authorities (NRAs) with primary responsibility for overseeing the day-to-day operation of the markets for electronic communications networks and services established in each Member State of the European Union (EU) and by the European Commission. Heads and high-level representatives of the NRAs with whom BEREC has concluded working arrangements with were also present.

List of documents

The list of documents discussed by the meeting is presented in Annex to the Conclusions in compliance with the BEREC Regulation and the MB transparency rules.

Items discussed

A short overview of the information presented under each agenda item, a summary record of the proceedings and a record of the conclusions reached by the MB are presented below.

1. Opening of the Meeting and adoption of the agenda

Document(s)	MB (20) 58 Draft MB Agenda
Introduction by	MB Chairperson (PTS)
Information presented	The MB Chairperson opened the Meeting and presented the Agenda for approval by the MB. The MB members were invited to suggest any additional issues to be raised or presented under “Any Other Business” (AOB).
Conclusions	The MB adopted the agenda with no changes.

2. Appointment of Chairperson 2022 and Deputy Chairpersons for 2021

Document(s)	No documents
Introduction by	MB Chairperson (PTS)
Information presented	Based on Article 17(1) of the BEREC Regulation, the Chairperson and the Deputy Chairpersons of the Management Board shall be the persons appointed as the Chair and Vice-Chairs of the Board of Regulators. The same term of office shall apply.
Conclusions	The MB took note of the appointment of the Chair and Vice-Chairs of the Board of Regulators as the Chairperson and the Deputy Chairpersons of the Management Board.

3. List of ‘A’ items

Document(s)	<u>List of ‘A’ items:</u> No documents <u>Documents for information alongside ‘A’ items:</u>
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	<p>MB (20) 59 BEREC Office interim consolidated report (January-June 2020)</p> <p>MB (20) 60 Draft Progress Report on the status of the joint project with the Government of Latvia for a Headquarters agreement</p> <p>MB (20) 61 Draft Headquarters agreement between the Government of Latvia and the BEREC Office</p>
Introduction by	MB Chairperson (PTS)
Information presented	The MB Chairperson presented the list of 'A' items, as set out above. The list of 'A' items was drawn up on the basis of the BEREC Office Advisory Group (BAG) and Contact Network (CN) comments. The MB Chairperson also drew the Meeting's attention to the information documents provided by the BEREC Office. These documents are submitted alongside the 'A' items for information purposes alone and do not require any action from the MB.
Conclusions	The MB took note of the documents submitted alongside the 'A' items.

4. Oral update on the ongoing work of the Sustainability Expert Networking Group (ENG)

Document(s)	<p>MB (20) 63 Draft scoping document on the external study on BEREC/BEREC Office sustainability "Identifying the areas of intervention of the regulation in which NRAs could consider acting as a priority to maximise their positive contribution on the environment"</p> <p>MB (20) 64 Draft scoping document on developing BEREC's basic knowledge about the different aspects of sustainability in the digital sector</p>
Introduction by	Sustainability ENG Co-Chairs
Information presented	<p>The ENG Co-Chairs briefed the MB on the progress made in the work on the study on BEREC/BEREC Office sustainability. They presented two dimensions of work: internal and external, with the main focus on the latter. The Co-Chairs informed the MB about three main areas of work:</p> <ul style="list-style-type: none"> – Building expertise to develop BEREC's basic knowledge about the different aspects of sustainability in the telecom sector; – Mandate a consultant to identify the areas of intervention in which the regulator could consider acting as a priority to improve the environmental impact of the sector; – Integrate the study in a comprehensive report. <p>The Co-Chairs also informed the MB about the Webinar on Sustainability planned for 5-6 October 2020.</p> <p>The Co-Chairs also briefly presented the internal dimension of the work to be done under the ENG.</p>
Conclusions	The MB approved the documents for internal use subject to the discussion and agreed to finance the study on sustainability up to the amount of 140,000 EUR as it is described in the scoping document (MB (20) 63) and justified in the Section 2.4.2.1.2 of the BEREC Office SPD (MD (19) 119) for the support of BEREC.

5. Recent activities of the BEREC Office Advisory Group (BAG)

Document(s)	MB (20) 62 Conclusions of the 3 rd BAG Meeting
Introduction by	BAG Chair (BNetZA) BEREC Office Director
Information presented	<p>The BAG Chair reported to the MB on the recent BAG activities. She briefly presented the documents discussed by the BAG at its last Meeting held on 3 September 2020, together with the BAG's opinion on them.</p> <p>She presented the current status of the BEREC Office HQ Agreement. She reported on the next steps leading to the approval by electronic approval, so that the deadline of 21 December 2020 can be met.</p> <p>The BAG Chair updated the MB on the budgetary considerations resulting from COVID-19 impact on the BEREC Office budget. She presented several projects that could be advanced in order to use the non-spent funds. She noted that 3 projects could be advanced to start already this year (instead of 2021), which do not require a financing decision.</p> <p>The BAG Chair presented the possibility of using the surplus generated in the BEREC Office budget due to COVID-19 for the purchase of AVC equipment for NRAs.</p> <p>As a back-up solution she presented the 'fall-back' option, which would mean transfer to Title 1 and Title 2 for ABM [Activity Based Management] and interims or handing back the surplus to the EU budget.</p>
Conclusions	The MB took note of the information.

7. AOB

7.1. Information on the 45th MB Ordinary Meetings (10-11 December - Riga, Latvia)

Document(s)	No documents
Introduction by	Representative of the Meeting host (SPRK)
Information presented	The representative of the Meeting host, SPRK, confirmed that the meeting will be held virtually.
Conclusions	The MB took note of the information.