

Decision BoR/2016/01

of the Board of Regulators of the Body of European Regulators for Electronic Communications (BEREC) amending the Decision on the Establishment of a Public Register of the BEREC Documents of 29 September 2011

The Board of Regulators,

Having regards to Articles 5(3), 18 and 22 of Regulation (EC) No 1211/2009 of the European Parliament and of the Council of 25 November 2009 establishing BEREC and the Office¹,

Having regards to Regulation (EC) No 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents²,

Having regards to the Decision of the BEREC Board of Regulators of concerning the transparency and access to documents at the BEREC of 28 May 2010³ and in particular Articles 7 and 8 thereof;

Having regards to the Decision of the Establishment of a Public Register of the BEREC Documents of 29 September 2011⁴;

Whereas:

- (1). BEREC should carry out its activities with a high level of transparency and should ensure that the public and any interested parties are given objective, reliable and easily accessible information in relation to the results of its work;
- (2). In 2012 the BEREC Office established the public register of BEREC documents, which proved to be a useful tool for providing access to BEREC documents to the public and fulfilling BEREC's obligations for transparency;
- (3). Following the initial usage of the public register the BEREC Office has suggested its further improvement by introducing more user-friendly terminology and establishing some additional document categories for the registration of specific types of documents;

¹ Official Journal L 337 , 18/12/2009 P. 0001 - 0010

² Official Journal L 145 , 31/05/2001 P. 0043 - 0048

³ BoR (10) 26, Decision of the BEREC Board of Regulators concerning the transparency and access to documents at the BEREC, 28.05.2010, http://www.berec.europa.eu/files/documents/bor_10_26_decision.pdf

⁴ BoR (11) 37, Decision of the BEREC Board of Regulators on the Establishment of a Public Register of the BEREC Documents, 29.09.2011, http://www.berec.europa.eu/files/documents/bor_11_37.pdf

Has adopted the following Decision:

Article 1

Article 4 of Decision BoR (11) 37 shall be replaced by the following text:

‘Article 4

Structure of the Register

- 1). The Register shall be structured chronologically and shall cover all categories of the documents issued by the Board of Regulators.
- 2). The register shall include the following:
 - a) A welcome page, which shall explain the scope of the Register and the eligible activities included in it. It shall contain information how to request access to documents via post, fax or e-mail, and shall contain the relevant contact data for requesting access to documents and information about the conditions for receiving the requested document, including the prices for paper copies;
 - b) A page containing all categories of documents issues by BEREC or addressed to BEREC, structured under the following rubrics:
 - Brochures;
 - BEREC Press Releases;
 - Opinions;
 - Reports;
 - Regulatory Best Practices:
 - Common Approaches/Positions;
 - Guidelines;
 - Methodologies;
 - Advices;
 - Recommendations;
 - BEREC Decisions;
 - Consultation Procedures;
 - BEREC Strategies and Work Programmes;
 - Annual Reports;
 - Board of Regulators Meetings:
 - Agendas;

- Meeting Conclusions;
 - Rules of Procedure;
 - Members and Observers;
 - Declarations of Interests and Commitment;
 - e-Voting procedures;
 - Others;
 - Contact Network meetings:
 - Agendas;
 - Meeting Conclusions.
- c) A search page;
- d) A help page to provide assistance to the public in finding specific documents;
- e) A web tool for requesting access to documents on-line;
- f) A contact page, which may be the general website contact page but shall contain a clear reference to the possibility for requesting access to documents;
- g) A hyperlink to a document listed in the Register, which is directly accessible to the public.
- 3). The register shall contain the title of the document (in the languages in which it is available), its reference number, a brief description of the contents, an indication of the author (Board of Regulators, Contact Network, third party, etc.), the date of its creation (for draft documents) or adoption (for final documents for publication) and the date of entry into the Register.'

Article 2

1. The current Decision shall enter into force on the day of its adoption.
2. The rules for the document register as defined in this Decision shall apply as of 1 July 2016.
3. The Administrative Manager shall be responsible for undertaking all measures necessary to implement the current Decision.

Done at Vienna on 2 June 2016.

For the Board of Regulators:

(s)

**Wilhelm Eschweiler
BEREC Chair for 2016**